



Sheriff
Douglas L. Weber
309 - 6th Street
Sibley, Iowa 51249

1-800-352-0008
Office 712-754-2556
Fax 712-754-2872
dweber@osceolacoia.org

Chief Deputy
Kevin Wollmuth
kwollmuth@osceolacoia.org

POSITION AVAILABLE

The Osceola County Sheriff's Office is accepting applications for the position of full-time deputy sheriff. ILEA certified and Associates Degree in Criminal Justice preferred but not necessary. Applicants must meet the minimum standards for law enforcement:

- is a U.S. Citizen;
- is a resident of Iowa or intending to become a resident upon employment;
- is 18 years of age at the time of employment;
- has a high school diploma or a graduate equivalency diploma (GED)
- holds a valid Iowa driver's license at the time of hire;
- is not addicted to drugs or alcohol;
- is of good moral character; and
- by conscience or belief, is not opposed to using force when necessary to fulfill duties.

Applications may be obtained from the Osceola County Sheriff's Department, 309 6th Street, Sibley, IA 51249. Telephone number 712-754-2556 or www.sheriffosceolacounty.org. The deadline for returning applications is December 2, 2011 at 4:00PM. The Civil Service exam will be conducted on Saturday, December 10, 2011, 9:00AM at the Osceola County Sheriff's Office, 309 6th Street, Sibley, IA. Contact Sheriff Doug Weber or Chief Deputy Kevin Wollmuth for further information.

On the above listed date of testing be prepared for a written exam and also bring appropriate footwear and clothing to perform the physical fitness test which will include sit-ups, push-ups and a one and a half mile run. Weather permitting the physical test will be conducted outside. You will be given time to change your clothing.

You will need to report to the Sheriff's Office at 8:45AM for the written examination and then after that would be the physical fitness test. Refer to the Physical Fitness Performance Chart. The Sheriff's Office is located one block east of old Highway 60 on 6th Street.

If you have taken the Post test and physical agility within the past 12 months, we will accept those scores. ILEA certified officers who are currently employed are not required to take the Post or physical test.

**A picture ID is required to take the test.
Please RSVP for testing.**

Good Luck,
Sheriff Doug Weber



OSCEOLA COUNTY SHERIFF'S OFFICE

Douglas L. Weber, Sheriff

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309 - 6th Street
Sibley, Iowa 51249
Telephone: 712-754-2556
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JOB DESCRIPTION

JOB TITLE: DEPUTY SHERIFF

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following.

Other duties may be assigned.

1. Patrols an assigned area in order to enforce traffic laws, to apprehend violators, and to correct road safety hazards by operating a radio-equipped patrol car.
2. Conducts accident investigations in order to reconstruct and to document motor vehicle and farm-related accidents by interviewing victims and witnesses, observing the vehicles or machinery involved, measuring skid marks, determining cause, and providing written information to the State Department of Transportation.
3. Answers calls in order to provide information to the general public by referring to pertinent sections of the Code of the Iowa and other documents and providing verbal response to callers.
4. Conducts criminal investigations in order to respond to burglaries, assaults and other criminal actions by traveling to crime scene, interviewing witnesses, collecting and preserving evidence, and filing appropriate reports.
5. Respond to emergency calls in order to provide public safety services by removing safety hazards, reporting injuries or fatalities, assisting with fire-fighting or rescue operations and controlling traffic at accident sites to maintain traffic flow.
6. Transports prisoners in order to comply with court orders by driving and escorting prisoners to and from courts and jails.
7. Enter and retrieve data from computer terminal accurately.
8. Perform any other duties that may be requested by the Sheriff, Chief Deputy, Lt. or Sgt.

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION AND/OR EXPERIENCE:

High school diploma or general education degree (GED); or one to three months related experience and/or training; or equivalent combination of education and experience.

LANGUAGE SKILLS:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees off organization.

MATHEMATICAL SKILLS:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

REASONING ABILITY:

Ability to apply commonsense understanding to carry out instructions furnished in written, oral or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

SPECIAL QUALIFICATION

Completion of peace officer training at the Iowa Law Enforcement Academy.

Completion and re-certification in CPR.

CERTIFICATES, LICENSES, REGISTRATIONS:

Requires a valid Iowa drivers license.

OTHER SKILLS AND ABILITIES:

Since deputy sheriffs are required to uphold judgments of the law and they are exposed to certain temptations to show favoritism, corruption, or unlawful monetary gain, it is a "business necessity" that deputy sheriffs exhibit a history and characteristics of honesty, reliability, ability to manage personal finances, interpersonal skill, and integrity.

1. Knowledge of Chapter 321 of the Code of Iowa as related to enforcement of traffic, civil or criminal laws.
2. Knowledge of arrest procedures as related to traffic and criminal law enforcement.
3. Knowledge of methods and procedures for collecting evidence for use in court.

4. Knowledge of county roads and landmarks as related to patrolling assigned areas.
5. Knowledge of methods and procedures for serving notices, summonses, and civil papers.
6. Knowledge of reporting requirements related to routine record keeping.
7. Ability to operate a motor vehicle.
8. Ability to receive and transmit message via two-way radio.
9. Ability to make arrests on potentially hostile law violators.
10. Ability to respond with courtesy and calmness to upset or distraught persons.
11. Ability to conduct interviews as related to criminal and accident investigations.
12. Ability to handle firearms, handcuffs and nightstick as related apprehending criminals or suspects.
13. Ability to deal appropriately with psychiatric patients or intoxicated persons.
14. Ability to perform First Aid.
15. Ability to accurately enter and retrieve data from a computer terminal.

Additionally, deputy sheriffs are frequently placed in a position of physical and mental stress. Therefore, a history of mental or physical disability may be grounds for denying an application; or, these factors might be a consideration in the hiring process. Applicants posing a substantial risk to themselves, inmates, other officers and the public are at a substantial disadvantage in the hiring process.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; and talk or hear, reach with hands and arms; stoop, kneel, crouch, or crawl; and taste or smell.

The employee must occasionally lift and/or move up to 250 pounds. Specific vision abilities required by this job include distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Must be able to successfully complete the minimum physical requirement established by the Iowa Law Enforcement Academy's "minimum standards".

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee works inside and outside and is occasionally exposed to dangerous persons and situations.

The noise level in the work environment varies and is usually moderate.

IOWA MINIMAL PHYSICAL FITNESS PERFORMANCE REQUIREMENTS CHART

Males		Age			
Test	20-29	30-39	40-49	50-59	60 +
Sit & Reach	16.5	15.5	14.3	13.3	12.5
1 Minute Sit-up	38	35	29	24	19
1 Minute Push-up	29	24	18	13	10
1.5 Mile Run	12:51	13:36	14:29	15:26	16:43
Females		Age			
Test	20-29	30-39	40-49	50-59	60 +
Sit & Reach	19.3	18.3	17.3	16.8	15.5
1 Minute Sit-up	32	25	20	14	6
1 Minute Push-up	15	11	9	12*	5*
1.5 Mile Run	15:26	15:57	16:58	17:54	18:44
*Females in excess of 49 years of age may do push-ups on their knees. Normative data for these age groups have not been established.					

1. FROM _____ TO _____ EMPLOYER _____
ADDRESS _____
PHONE NUMBER() / _____ JOB TITLE _____
DUTIES _____

LAST RATE OF PAY? _____
SUPERVISOR _____ NAME OF CO-WORKER _____
REASON FOR LEAVING _____

2. FROM _____ TO _____ EMPLOYER _____
ADDRESS _____
PHONE NUMBER() / _____ JOB TITLE _____
DUTIES _____

LAST RATE OF PAY? _____
SUPERVISOR _____ NAME OF CO-WORKER _____
REASON FOR LEAVING _____

3. FROM _____ TO _____ EMPLOYER _____
ADDRESS _____
PHONE NUMBER() / _____ JOB TITLE _____
DUTIES _____

LAST RATE OF PAY? _____
SUPERVISOR _____ NAME OF CO-WORKER _____
REASON FOR LEAVING _____

4. FROM _____ TO _____ EMPLOYER _____
ADDRESS _____
PHONE NUMBER() / _____ JOB TITLE _____
DUTIES _____

LAST RATE OF PAY? _____
SUPERVISOR _____ NAME OF CO-WORKER _____
REASON FOR LEAVING _____

D. EDUCATIONAL HISTORY

1. HIGH SCHOOL ATTENDED	CITY & STATE	DATES		GRADUATED	
		FROM	TO	YES	NO
_____	_____	_____	_____	___	___
_____	_____	_____	_____	___	___
_____	_____	_____	_____	___	___

2. COLLEGE/UNIVERSITY ATTENDED _____
CITY & STATE _____ DATES _____
MAJOR/MINOR _____ DEGREE(s) _____

3. COLLEGE/UNIVERSITY ATTENDED _____
CITY & STATE _____ DATES _____
MAJOR/MINOR _____ DEGREE(s) _____

4. LIST OTHER SCHOOLS ATTENDED (Trade, Vocation, Business, Etc|

5. LIST ANY SPECIALIZED EQUIPMENT WHICH YOU CAN OPERATE.

6. LIST ANY OTHER SPECIAL SKILLS OR QUALIFICATIONS YOU MAY POSSESS

E. ARRESTS, DETENTIONS AND LITIGATION

1. HAVE YOU EVER BEEN ARRESTED OR DETAINED BY POLICE OR SUMMONED INTO COURT? YES NO

If yes, complete the following:

CRIME CHARGED	POLICE AGENCY	DATE	DISPOSTION
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_____	_____	_____	_____
_____	_____	_____	_____

2. HAVE YOU EVER BEEN INVOLVED AS A PARTY IN CIVIL LITIGATION? YES NO.

IF YES, GIVE DETAILS. _____

F. TRAFFIC RECORD

1. HAS YOUR DRIVER'S LICENSE EVER BEEN SUSPENDED OR REVOKED? YES NO

IF YES, GIVE DETAILS. _____

2. LIST THE COMPANY YOU CARRY YOUR AUTO INSURANCE WITH: _____

3. LIST ALL DRIVING VIOLATIONS WITHIN THE PAST 12 MONTHS:

4. LIST TRAFFIC ACCIDENTS IN WHICH YOU WERE INVOLVED:(Dates & locations)

G. MEMBERSHIP IN PUBLIC SAFETY ORGANIZATRIONS-(Past & Present)

List name, address, type of organization and dates: _____

PERSONAL DECLARATIONS

1. Describe in your own words the frequency & extent of your use of intoxicating liquors

2. Have you ever used marijuana or any other drug not prescribed by a physician? Yes No
If yes, what were the circumstances?

3. Have you ever sold/furnished controlled substances to anyone? Yes No
If yes, what were the circumstances?

4. If it becomes necessary to take a human life in the course of your duties as a Deputy Sheriff, would any religious or other beliefs prevent you from doing so? Yes No
If yes, explain below:

5. List hobbies you enjoy:

6. Do you have any religious or other beliefs which would prevent you from fully performing the duties of Deputy Sheriff, including working weekends, evenings, night shifts or some holidays?
 Yes No If yes, explain:

7. Have you ever made application with this agency before? Yes No
If yes, give date(s):

8. Are there ANY incidents in your life or details not mentioned herein which may influence this department's evaluation of your suitability for employment with Osceola County?
 Yes No If so, explain:

I HEREBY CERTIFY THAT THERE ARE NO WILLFUL MISREPRESENTATIONS, OMISSIONS OR FALSIFICATIONS IN THE FOREGOING STATEMENTS AND ANSWERS TO QUESTIONS.

I AM FULLY AWARE THAT ANY SUCH MISREPRESENTATIONS, OMISSIONS OR FALSIFICATIONS WILL BE GROUNDS FOR IMMEDIATE REJECTION OR TERMINATION OF EMPLOYMENT.

Applicant's signature

Date

**AUTHORIZATION FOR RELEASE
OF PERSONAL INFORMATION**

I, _____, do hereby authorize a review of and full disclosure of all records concerning myself to any duly authorized agent of the Osceola County Sheriff's Office, whether the said records are of a public, private or confidential nature.

The intent of this authorization is to give my consent for full and complete disclosure of records of education institutions; financial or credit institutions, including records of loans, the records of commercial or retail credit agencies (including credit reports and/or ratings) and other financial statements of records whenever filed; medical and psychiatric treatment and/or consultation, including hospitals, clinics, private practitioners, and the U.S. Veteran's Administration; employment and pre-employment records, including background reports, efficiency ratings, complaints or grievances filed by or against me; and the recollections of attorneys at law, or of other counsel, whether representing me or another person in any case, either criminal or civil, in which I presently have, or have had an interest.

I understand that any information obtained by a personal history background investigation which is developed directly or indirectly, in whole or in part, upon this release authorization will be considered in determining my suitability for employment by Osceola County. I also certify that any person(s) who may furnish such information concerning me shall not be held accountable for giving this information; and I do hereby release said person(s) for any and all liability which may be incurred as a result of furnishing such information. I further release the Osceola County Sheriff and Osceola County from any and all liability which may be incurred as a result of collecting such information.

I HEREBY SWEAR AND AFFIRM THAT EACH STATEMENT AND ALL INFORMATION IN OR SUPPLEMENTING THIS APPLICATION (PERSONAL AND PHYSICAL EVALUATION) ARE COMPLETE, TRUE AND ACCURATELY RECORDED TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT PROVIDING FALSE, MISLEADING AND/OR INCOMPLETE INFORMATION ON THIS APPLICATION IS GROUNDS FOR EXCLUSION FROM THE SELECTION PROCESS OR DISCHARGE IF DISCOVERED SUBSEQUENT TO EMPLOYMENT.

A photocopy of this release form will be valid as any original thereof, even though the said photocopy does not contain an original writing of any signature.

I have read and fully understand the contents of this "Authorization for Release of Personal Information".

(Signature of Applicant)

(Date)

Osceola County Sheriff's Office is an equal opportunity employer.



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DEPUTY SALARY & BENEFITS

10-17-2011

1. Annual salary for road deputy is \$42,334.00 - \$48,455.00.
2. Deputies work 6 days on and 3 days off – eight hour shifts.
3. Paid vacation and holidays.
4. Paid health and medical insurance.
5. Paid sick leave.
6. Paid court time.
7. Paid life insurance.
8. Worker's compensation benefits.
9. Bereavement leave.
10. Family medical leave.
11. IPERS retirement plan.
12. Paid membership to Iowa State Sheriff's & Deputies Association
13. Paid membership to National Sheriff's & Deputies Association